

Organization: Project Zero, Harvard Graduate School of Education

Job Title: Project Specialist

Deadline: 6/11/07

Description:

Duties And Responsibilities

Reporting to the Project Manager and indirectly to the Principal Investigator, the Project Specialist for Project Zero a multi-year, grant-funded project exploring the impact of the emerging digital media (social networking online, interactive games, blogging, etc.) on young people's minds. Will also contribute to a related project on the role of ethics in the emerging digital media. May contribute as well to a study of how young citizens conceptualize issues of trust. Will collaborate with a nine-person team in the creation of practical applications based on research findings, including curricular tools (likely in digital format) that encourage young people to reflect on ethical issues. Please see additional web position listing information for additional duties:

Required Education, Experience and Skills

Basic Requirements: B.A./B.S. Extensive knowledge of and research experience related to the new digital media required. Experience with qualitative research methods, including conducting interviews and working with protocols, qualitative data coding and analysis. Experience conducting literature reviews; strong communication skills, both written and verbal. Demonstrated writing ability; supervisory experience; excellent interpersonal skills. Additional Requirements: ability to work independently and as part of a team; strong attention to detail; ability to handle multiple tasks simultaneously; experience with financial, personnel, and office administration; ability to keep project on schedule and meet deadlines. Preferred: Master's degree in education or social science

Additional Web Position Listing Additional Duties and Responsibilities: Works collaboratively with Principal Investigator (PI) and Project Manager to determine project goals and priorities, identify key questions/issues in the field, and develop research designs. Has significant autonomy in data collection, including conducting interviews with high-profile experts and young people, and possibly observations of young people using digital media and of virtual communities; data analysis and writing; expected to report findings through written reports, articles, and other publications. Works collaboratively with Project Manager to determine research support needs; supervises Research Assistants and student researchers for the project on digital media and young minds. Assists with financial, personnel, and office administration as needed. Actively participates in weekly research team meetings and provides regular feedback to PI, Project Manager, and Research Assistants.

Job Function: Research, Writing

Compensation: Salary Grade 56

Job Location: Cambridge, MA

How to Apply: via URL (<http://www.employment.harvard.edu/>)